

**Government of Jammu and Kashmir**  
**General Administration Department**  
**Civil Secretariat, Jammu**

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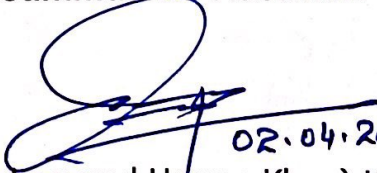
Subject: COVID -19 Management.

**Government Order No. 442- JK (GAD) of 2020**  
**Dated: 02.04.2020**

In the interest of administration, Ms. Sheetal Nanda, IAS, (JK:2006), Secretary to the Government, Department of Rural Development and Panchayati Raj, shall assist Health & Medical Education Department, for performing following tasks related to COVID-19 Management, in addition to her own duties:-

- I. Coordination of production, distribution and outreach of masks, so as to achieve universal mask usage in the Union territory of Jammu & Kashmir.
- II. Coordination and outreach through Panchayati Raj Institutions for public mobilization to ensure social distancing, awareness etc. for prevention of spread of COVID-19.

**By order of the Government of Jammu and Kashmir.**

  
(Dr. Mohammad Usman Khan) KAS  
**Deputy Secretary to the Government**

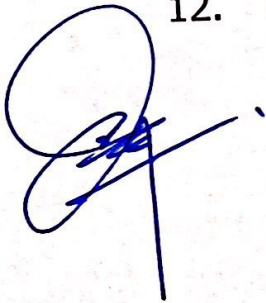
Dated: 02.04.2020

No:GAD(Ser)Genl/43/2020

Copy to the :-

1. Concerned Administrative Secretaries.
2. Principal Secretary to the Lieutenant Governor.
3. Principal Resident Commissioner, J&K Government, New Delhi.
4. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
5. Divisional Commissioner, Kashmir/Jammu.

6. All Heads of Departments/Managing Directors.
7. Director, Information, J&K.
8. Director, Archives, Archaeology and Museums, J&K.
9. Private Secretary to the Chief Secretary.
10. Private Secretary to Secretary to the Government, General Administration Department.
11. Incharge Website, GAD.
12. Government Order file/Stock file.

A handwritten signature in blue ink, consisting of a large, stylized initial 'R' followed by a vertical line and a horizontal stroke.