

**GOVERNMENT OF JAMMU AND KASHMIR
GENERAL ADMINISTRATION DEPARTMENT
Civil Secretariat, Jammu.**

Subject: Preventive measures to contain the spread of COVID-19.

**Government Order No.415-JK(GAD) of 2020
Dated:20.03.2020**

In view of the outbreak of Coronavirus (COVID-19), declared as 'pandemic' by the World Health Organization and as a preventive measure to contain the spread of the virus in Union Territory of Jammu and Kashmir, it is hereby ordered that the Government employees shall attend their offices on alternate weeks excepting those who are associated with Coronavirus control efforts and essential services.

The concerned Heads of the Offices shall draft a weekly roster of duty for all employees who shall attend the offices on alternate weeks, till further orders.

By order of the Lieutenant Governor.


(Rohit Sharma) KAS

Additional Secretary to the Government

Dated:20.03.2020

No. GAD(Adm)41/2019-III

Copy to the:-

1. All Administrative Secretaries
2. Director General of Police, J&K.
3. Principal Secretary to the Lieutenant Governor.
4. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
5. Chief Electoral Officer, J&K.
6. Divisional Commissioner, Jammu/Kashmir.
7. Chairperson, J&K Special Tribunal.
8. Director General, J&K Institute of Management & Public Administration & Rural Development.
9. Director Information, J&K.
10. All Deputy Commissioners.
11. All Heads of Departments/Managing Directors/Secretary, Advisory Boards.
12. Secretary, J&K Public Service Commission/Vigilance Commission/SSB/BoPEE/Other Backward Classes Commission.
13. Director, Estates.
14. Director, Archives, Archaeology and Museums.
15. Secretary J&K Legislative Assembly.
16. General Manager, Government Press, Srinagar/Jammu.
17. Private Secretary to the Chief Secretary.
18. Private Secretary to Advisor(S)/(F)/(B) & (BK) to the Lieutenant Governor.
19. Private Secretary to the Secretary to Government, General Administration Department.
20. President, J&K Civil Secretariat (Non-Gazetted) Employees Union.
21. Government Order/Stock file/Website, GAD.